

## **State Board of Embalmers and Funeral Directors**

Division of Professional Registration  
3605 MO Blvd  
Jefferson City Missouri 65109  
Conference Call

February 11, 2015

### **OPEN MINUTES**

The meeting of the State Board of Embalmers and Funeral Directors was called to order by James Reinhard, chairman, at 8:35a.m.

#### **Roll Call**

##### **Board Members Present**

James Reinhard, Chairman  
Archie Camden, Vice Chairman  
Gary Fraker, Member  
Jerald Dickey, Member

##### **Board Members Absent**

Collin Follis, Secretary  
Eric Pitman, Member

##### **Staff Present**

Sandy Sebastian, Executive Director  
Tabatha Lenzini, Administrative Assistant  
Lisa Wildhaber, Examiner Supervisor  
Sharon Euler, Division Legal Counsel

##### **Approval of Open Agenda**

A motion was made by Archie Camden and seconded by Gary Fraker to approve the open agenda. Motion carried with Jerald Dickey voting in favor with no votes in opposition. Collin Follis and Eric Pitman were not present.

##### **Executive Director Report**

No report

##### **Legal Counsel Report**

Sharon reported that the civil trial for National Prearranged services is going on this week.

##### **Open Session/Discussion**

No discussion

##### **Move to Closed**

A motion was made by Gary Fraker and seconded by Archie Camden to move to closed session for numbers 1, 2, 7, 8, and 9 of the attached motions to close. Motion carried with Jerald Dickey voting in favor with no votes in opposition. Collin Follis and Eric Pitman were not present.

**Adjourn**

A motion was made by Archie Camden and seconded Gary Fraker to adjourn the meeting at 9:00a.m. Motion carried with Jerald Dickey voting in favor with no votes in opposition. Collin Follis and Eric Pitman were not present.

Approved by the board on: 9/9-10/2015

Executive Director: Sandy Sebastian

## MOTIONS TO GO INTO CLOSED SESSION

1. DISCIPLINE

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline

2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney

3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency

4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees

5. EXAMINATION MATERIALS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees

7. APPLICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure

8. CLOSED MINUTES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings

9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

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